

Agenda Item: 5

Report to: Audit Committee

Date: 25 September 2007

Report from: Deputy Chief Executive

Title of report: **ANNUAL GOVERNANCE REPORT**

Purpose of report:

- To consider matters raised within the attached Annual Governance Report of the Audit Commission.
- Approve the representation letter on behalf of the authority and those charged with governance before the Audit Commission issues their opinion.

Recommendations: That the report and action plan be noted and the Committee authorise the Chair to sign the Management Representation Letter.

The Annual Governance Report for Hastings Borough Council could not be published electronically but a hard copy may be obtained from Elaine Wood, Acting Democratic Services Manager, telephone no. 01424 451717.